

BYLAWS of
Clear Brook High School Soccer
Booster Club

Section 1: **Name and address**

1.1 The official name of this organization shall be the Clear Brook High School Soccer Booster Club.

1.2 The functional (normally used) name shall be the CBHS Soccer Booster Club.

1.3 The permanent address of this organization shall be P.O. Box 590942, Houston, TX 77259-0942

Section 2: **Purpose**

2.1 This organization has been formed and shall exist for the primary purpose of promoting a high degree of community and parent interest, support and sponsorship of the Clear Brook High School (hereinafter referred to as CBHS) Soccer program. Following are the key objectives of this organization.

2.1.1 Enhance the education of athletes in the soccer program at Clear Brook High School through volunteer service and financial support.

2.1.2 Support the coaching staff to produce the best soccer teams possible.

2.1.3 Elevate the soccer teams' and players' image in the eyes of the school, community and themselves.

2.1.4 Encourage total community participation in the organization.

2.1.5 Win or lose, back the Soccer teams through personal involvement in the purpose of the organization.

2.2 The club shall be a non-profit organization, and shall also be nonpartisan, non-shareholding, non-commercial and non-bargaining.

Section 3: **Membership**

3.1 Individual membership in this organization shall be open to any adult person desiring to support the above purpose of the organization.

3.2 Business membership of this organization shall be open to any legal business entity desiring to express interest,

sponsorship and support in the basic purpose of the organization. The Executive Committee reserves the right to disapprove a request of Business Membership if it is deemed to not be in the best interest of the organization and/or CBHS.

3.3 Annual dues shall be \$25.00 per family per year of membership and \$15.00 per individual per year of membership. All dues are payable in advance. No member shall be considered in good standing unless dues for the current year have been paid.

3.4 CBHS Principal, soccer coaches, and soccer coaching staff are exempt from payment of dues and shall have all the right and privileges of individual membership.

3.5 Individual members are entitled to vote and participate in all activities including serving as committee chairperson.

Section 4: **Officers**

4.1 The elected officers of the Soccer Booster Club shall be a president, boys' vice-president, girls' vice-president, secretary, and treasurer.

4.2 The President shall preside at all meetings of the Club and of the Executive Committee and shall have general supervision of the affairs of the organization.

4.3 The offices of vice-president, secretary/treasurer shall be as follows:

Vice-Presidents, coordinate general activities of the club and support committees as necessary. Assume the duties of the President in the President's absence or in the event of a vacancy of the President's office.

Secretary, the secretary will keep the records of the meetings of the organization and of the executive committee and shall establish and maintain a membership roster with addresses and telephone numbers.

Treasurer, the Treasurer shall be custodian of the club's funds. The treasurer shall keep an accurate record of the organization's receipts and disbursements. The treasurer will submit a report at each

meeting of the organization and ensure 2 authorized signers sign each check.

Section 5: **Elections**

5.1 The organization shall conduct its election of officers at the annual membership meeting to be held between April 1 and May 31, with the exact date established by the Executive Committee.

5.2 The Executive Committee shall appoint a nominating committee, comprised of three members or more. Nominations for elected officers to be voted on at the annual meeting shall be made by the nomination committee, plus nominations from the floor.

5.3 The new officers of the organization shall take office the first day of the fiscal year of the Clear Creek Independent School District.

Section 6: **Meetings**

6.1 Regular meetings are to be held on a night that is deemed appropriate by the Executive Committee and special meetings as deemed necessary by the President or the Executive Committee.

6.2 Email voting may take place when a time critical decision needs to be made.

Section 7: **Executive Committee**

7.1 The Executive Committee shall be comprised of the President, Vice Presidents, Secretary, Treasurer, Soccer coaches and the Principal of CBHS.

7.2 The Executive Committee will meet on call by the President.

7.3 The Executive committee shall have supervisory control of all the business of the Club except during the election of officers.

7.4 The Executive Committee shall take office on the first day of June and serve for one year. The President shall appoint members to vacancies.

Section 8: **Amendments**

8.1 These by-laws may be altered or amended at any regular or special meeting

held in conformity to the bylaws, by two-thirds vote of those in attendance.

Section 9: **Support Committees**

9.1 Committees and their respective chairpersons shall be appointed by the President to perform functions such as fund raising, membership drives, and other support activities. These committees shall serve until completion of the designated support activity or until dismissed by the President.

9.2 The Booster Club shall provide administrative support and funds toward two \$500.00 scholarships each school year. One scholarship each will be awarded to a graduating eligible member of the girls' team and one scholarship will be awarded to a graduating eligible member of the boys' team according to guidelines.